

Get permission from your audit department

*****REGISTER IT TODAY*****

Ethics is not required for this audit project. No consent is required from patients (Please see document 14, HRA decision tool). We need to see evidence of the audit department approval before you can participate. This is the task that will take time and determine if you are able to participate in the study or not. We have attached an example audit proposal form.

Consultant supervisor

For many of you, this will be the consultant APA linkman. Please check the database attached to see if you have a linkman for your hospital. If they do not wish to supervise, or have moved on from that role, please approach someone else in your department to be a supervisor.

Database of hospital names, consultant linkmen and PATRN reps

If we have any names incorrectly on our database please let us know. Please take no meaning from PATRN rep 1-5 titles across the top of the database. 1 is equally as valuable as 5.

Recruit a team

Where there is only 1 PATRN representative in your hospital you may want to find some buddies that can help you. It is essential that we do not miss any unexpected admissions and we appreciate that everyone has days off with shifts, study leave and annual leave. Each day will require someone nominated to ensure you are capturing the unplanned admissions.

Raising awareness

It is so important that you capture ALL the unplanned admissions. You will be more likely to achieve this if everyone knows about the project. We would encourage you to email your anaesthetic colleagues, recovery staff and the day case ward nurses.

Learning from the best

We would like centres that have a very low number of admissions during this study period to offer details of their protocols and practice that may contribute to their successful day case system so that learning may be widespread. This is not obligatory and at the discretion of individual hospitals. Results will be provided to each hospital in a manner where only their centre will be identifiable.

